

## ***MCP Membership Committee***

### ***Meeting Notes***

January 25, 2016

7:00 PM – 9:00 PM

Attendees: Rebecca McLaughlin, Diane Caruso, Paula Johansen, Mary Stan Fizer, Ken Macke, Dana Davis, Perry Gary

The meeting was called to order at 7:08 PM. The topics discussed were:

- a) Awards Banquet Wrap Up/Lessons Learned – overall the banquet was deemed a success. Some issues were raised about the podium sound being loud in the other room. We surmised that the sound may have been patched to the wrong room since there were issues hearing it in the main room. Mary Stan’s team will be creating a Banquet “Check List” to aid in the planning for next year. It was also decided that KI Golf Center would be a good option to host again.
- b) New Membership Committee Sub-Committees and Staff:
  - Banquet Committee – (3-4 Members) – Responsible for the planning associated with the banquet – Mary Stan Fizer was designated to lead team.
  - Member Organization – (3-4 Members) – Responsible for the activities associated with organizing membership (ie. Directory, Contact Info Updates, Mailing Lists, Database Design/Implementation) – Ken Macke was designated to lead team.
  - Member Appreciation – (2-3 Members) – Responsible for Awards, Sunshine, History, Other) – Becca McLaughlin was designated to lead team.
  - Member Social – (3-4 Members) – Responsible for the planning/communicating activities, etc. – Dana Davis was designated to lead team
- c) Membership Committee Goals for 2016 – we unanimously decided our main focus for 2016 is the flow of information regarding membership. The Member Database and member information cleanup must be a priority. This will facilitate other committees (especially Communications) in creating and utilizing distribution lists and mailings.

d) Discuss Membership Events for 2016 (will be led by Social Sub-Committee)

- Monthly Birthday Party -
- Monthly Movie Party – discussed making this a quarterly event
- It was suggested to host an open house/cocktail hour/or picnic event and extend an invitation to Lebanon Theatre Company in an effort to continue our relationship with LTC. With the passing of Georgia, it is very important to build relationships between members of both theatre groups.

i. LM&M Fundraising – although this falls within the purview of the Finance Committee, I would like to continue to serve in the capacity of liaison with LM&M. I would like to engage the Membership Committee to assist in growing the number of PARTICIPATING MEMBERS for the train events.

We adjourned at 9:15 pm